



Colorado Department
of Public Health
and Environment

Meeting Minutes
Pollution Prevention Advisory Board Assistance Committee
Tuesday, August 9, 2011
CDPHE, 4300 Cherry Creek Drive South, Denver

Attending: Shirley Garcia, Erika Gibson, Marjie Griek, Sam Johnson, John Kent, Wolf Kray, Rachel Nathan, Sue Piatt, Jo Scher (ph), Neal Schuessler

Absent: Susie Gordon, Chris Hoofnagle, Gary Horton

Staff: Patrick Hamel, Eric Heyboer, Rachel Wilson-Roussel

1. Approve Previous Meeting Minutes

A motion was made and seconded to approve the July 12, 2011 Assistance Committee (AC) meeting minutes pending an addendum by Eric to include the results of the last email vote approving Repsco's RREO grant budget reallocation. *The motion to approve the minutes passed.*

2. Welcome New Committee Members

New committee members, Rachel Nathan, John Kent, and Wolf Kray were introduced. Rachel is currently the Environmental Sustainability Director at Go Green Recycling and will soon graduate with a Master's degree from the University of Denver where she specialized in Energy and Sustainability. John Kent is the President of Oxford Recycling, a company that specializes in concrete, asphalt, and wood recycling. John has been with Oxford since 1984. Wolf Kray is the new CDPHE representative on the committee. Wolf has been part of the Solid Waste and Materials Management Program for 4 years and is involved with recycling data collection, calculating benefits from recycling, compliance activities and compost facilities. Existing AC members also introduced themselves for the benefit of the new members. Eric will send out an updated contact list to the committee.

3. General Announcements

- a. Historically, AC members could sit on three different subcommittees covering the following topics: RREO Grant Application, Recycling Rebates, and the Visioning Project. The AC decided that the visioning project subcommittee was no longer needed since the project is now complete. Eric asked AC members to volunteer for the two remaining committees:

RREO Grant Application Subcommittee: Marjie, Shirley, Neal, Jo, Susie, Erika, Wolf
Recycling Rebates Subcommittee: Marjie, Gary, Chris, Sue, Shirley, and Wolf

- b. Per the AC bylaws, the Chair and Vice-Chair positions must be elected at the first meeting after August 30th. Interested committee members should contact Eric.
- c. Eric announced that the department has a new mileage reimbursement rate of \$0.50/mile. The reimbursement form has been updated with the new amount. Any committee member interested in claiming mileage for AC-related work should contact Eric.
- d. The Environmental Leadership Program will host their annual awards ceremony on October 4, 2011. All AC members are welcome to attend. Eric will email the invitation to the AC.
- e. Eric reviewed highlights from the last Pollution Prevention Advisory Board (Board) meeting. The Board has invited the Colorado Product Stewardship Council to their August 23rd meeting to learn more about product stewardship and the efforts that are underway in Colorado. Interested AC members are welcome to attend. Also, the Colorado Alliance for Environmental Education recently posted an on-line resource through their environmental literacy network. The site posts educational resources and lesson plans for teachers to access and incorporate into their curriculum. Katie Navin, Executive Director of CAEE and a Board member, was looking for participants in a focus group. Interested AC members should let Eric know. The AC suggested that all past school or university RREO grant recipients be made aware of this new resource.

4. Rebate Application Update

The Board approved the rebate application during their July 26th meeting. Applications are due August 31st. Eric mentioned that the Board asked the AC to consider allowing Colorado entities who ship their glass to an out-of-state end user remain eligible for the rebate if the out-of-state end user is geographically closer than an existing in-state end user. The committee agreed that the Recycling Rebate subcommittee should consider this for the next rebate round.

5. Update on RREO Grant Projects

a. FY2011 Grants

Eric has received the final reimbursement request. The fund will have approximately \$47,000 left unspent from the 2011 grant cycle. This dollar amount will roll over into next year's budget.

Eric has received final reports from everyone except CU-Denver and the Town of Haxtun. Eric requested all grant monitors send their comments on the final reports by the end of the week. Eric shared good news regarding the Alpine Waste and Recycling Grant. Earlier this year, the department had issued a stop work order on Alpine because they did not have the correct permit to operate a compost facility in Bennett. Recently, the Adams County Commissioners approved the permit request 3-0. Alpine will now move forward preparing the site. Eric will speak with John Griffith to review deliverable and redefine the project timeline.

b. FY2012 Grants

Eric confirmed that kick-off meetings with each grantee are complete. The general consensus is that all projects are off to a good start. Eric shared a question from Blue Star Recycling. They are looking for a partnering organization in the Canon City area to assist them with e-waste recycling. Marjie suggested that they contact Beth Lenz from the Upper Arkansas Area Council of Governments. Marjie will e-mail Beth's contact information to Eric.

c. Site Visit Schedule

Eric has scheduled site visits for the following grant projects:

Monday, August 29th at 11:30 AM University of Northern Colorado

Monday, August 29th at 1:30 PM Lafarge

Eric mentioned that a site visit is pending to the Colorado State Fair, held August 26th through September 5th. Also, Blue Star Recycling has invited the AC to visit their main facility in Colorado Springs at their convenience.

6. Advanced Technology Grant Project Updates

Eric confirmed that two grantees recently completed their projects and submitted their final reports. The Colorado Department of Transportation submitted their final report for their project titled Feasibility and Plan for Building the Best Practical Noise Mitigation Walls Utilizing Waste Tires along CDOT Highways. Colorado State University submitted their final report for their project titled Feasibility Study for Highway Traffic Noise Barriers from a Spray Dryer Ash and used Rubber Composite. Eric committed to posting these final reports to the department website in the near future.

7. Continue Discussion on Changes to the RREO Grant Program

The AC continued to discuss how to incorporate elements of New Mexico's hub-and-spoke recycling model into the RREO Grant Program. The AC agreed on the following:

- The grant application should be very clear in its guidelines regarding who and what is eligible for grant funding.
- Only a portion of the total grant fund should be dedicated to funding hub-and-spoke projects.
- The hub-and-spoke model can be implemented in both rural and urban settings, and proposals should be welcomed from both demographic areas.
- The AC would like to see proposals implementing a hub-and-spoke recycling system during the FY2013 grant cycle. Guidelines for hub-and-spoke proposals would be listed in the grant application set to be released in January 2012.
- The RREO Grant Application subcommittee should convene before the next AC meeting in September to develop specific guidelines.

Eric will schedule a teleconference with the RREO Grant Application subcommittee, and provide examples of New Mexico's grant applications. Wolf committed to sharing with the AC a grant

application created by the EPA that sought proposals similar to New Mexico's hub-and-spoke model.

8. **Schedule and Future Agenda Items**

The RREO Grant Application subcommittee will convene via teleconference within the next two weeks to discuss changes to the FY2013 grant application. The emphasis will be on incorporating elements of New Mexico's hub-and-spoke recycling model into the application.

The AC will meet again at the Cherry Creek Campus on Tuesday, September 13th at 1:30 PM. The AC will be asked to approve the recycling rebate applications. The AC will also hold a vote to elect members to the Chair and Vice-Chair positions.

The AC also scheduled a full committee meeting on Tuesday, October 11th at 1:30 PM at the Cherry Creek Campus.

9. **Post-Meeting Notes**

The RREO Grant Application subcommittee convened on August 22nd via teleconference. An email vote was requested by staff on August 24th to affirm the subcommittee's recommendation. A motion was made and seconded to approve the subcommittee's recommendation to revise the existing application and include an option for proposals specific to implementing a hub-and-spoke recycling system, otherwise referred to as a sustainable infrastructure program (SIP). A provision of the motion required the subcommittee to split into two working groups: one to develop specific guidelines and language for the new SIP option in the grant application and the other to educate the potential applicant pool on the SIP concept in advance of the grant application's release. *The motion to approve the subcommittee's recommendation passed.*