

License Process - Next Steps

All home care agencies that provide skilled home health services, such as nursing, therapy and nurse aide services, are required to submit an application for licensure on or before ***June 1, 2009***.

Personal care or non-medical services that are currently certified to provide Medicaid services should also apply on or before ***June 1, 2009*** if they want to forego an onsite pre-license inspection.

All other personal care or non-medical service providers are required to submit an application for licensure on or before ***January 1, 2010***.

Certified home care agencies will be notified through the portal when they can begin the application process. We will proceed with applications for licensure electronically and anticipate implementation of this process by ***May 1, 2009***.

All non-certified home care agencies are required to submit a Letter of Intent for licensure. This can be found on the bottom left of the home care license page, click on the section titled "Letter of Intent for licensing and/or certification – initial application, changes and closure." Here you will find an electronic copy of the Letter of Intent that you are required to submit.

Home Care Placement Agency providers are now required to register with our Department and must complete this registration by June 1, 2009. To register, click on Home Care Placement Agency Provider. Click on "New Registration" and complete the electronic registration form.

You may contact the Licensing Hotline between the hours of 2:00 pm and 4:00 pm for any additional questions at 303 -692-2836