

Code of Conduct for interaction between RETAC Coordinators

Overlying philosophy; maintain cohesiveness as a group

- Treat others with respect
- Speak respectfully to each other
- RETAC coordinators are the FIRST point of contact; communicate with other RETAC coordinators prior to interfacing with other RETACs.
- RETAC opinions are individual unless otherwise agreed upon and should be stated as such.
- RETAC coordinator consensus is needed prior to distribution of final documents advertised as “RETAC” produced.
 - Timely response is encouraged when requesting consent
- Clearly label documents with “draft” or “not for distribution” as applicable.
 - Include date, author, draft number
 - Cite sources of data.